

# HAMPSHIRE COUNTY COUNCIL

## Decision Report

<b>Decision Maker:</b>	Executive Member for Recreation and Heritage
<b>Date:</b>	9 July 2018
<b>Title:</b>	Community Buildings Capital Fund 2018/19 (requests for £25,000 and under)
<b>Report From:</b>	Director of Culture, Communities and Business Services

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### 1. Recommendation

1.1. That the Executive Member for Recreation and Heritage:

- a) Approves grant funding of £51,350 from the Community Buildings Capital Fund 2018/19.

### 2. Executive Summary

2.1. The purpose of this report is to seek approval from the Executive Member for Recreation and Heritage for £51,350 of funding from the Community Buildings Capital Fund 2018/19.

### 3. Summary of Grants:

3.1 Community Buildings Capital Fund 2018/19 applications

Organisation	District	Recommended
Bridge Church, Hayling Island	Havant	£0
Greatham Village Hall and Playing Fields, near Liss	East Hampshire	£3,600
Melrose Community Association, Basingstoke	Basingstoke and Deane	£25,000
Old Basing Village Hall	Basingstoke and Deane	£3,750

Organisation	District	Recommended
St Paul's Sarisbury Green Community Cafe	Fareham	£1,000
The Royal British Legion, Hurstbourne Tarrant	Test Valley	£0
Titchfield Community Association	Fareham	£13,000
Twyford Social Club Ltd	Winchester	£0
Warsash Tennis Club	Fareham	£5,000
<b>Total</b>		<b>£51,350</b>

#### 4. Contextual information

- 4.1. The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.
- 4.2. Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need. Details of the grant criteria are set out in Appendix 1.
- 4.3. By providing financial support to these organisations for the maintenance of their buildings, the County Council is able to work in partnership with the community sector to achieve the Corporate Priority.
- 4.4. Nine organisations have applied for 2018/19 funding and details are set out in Appendix 2.

#### 5. Budget position 2018/19

	£
Budget approval for 2018/19	125,000
Transfer from revenue grants 2018/19 (18 January 2018)	208,994
Remainder from 2017/18 funds at 5 March 2018	12,322
Contribution from Property Services (5 March 2018)	30,000
Unspent / returned funds since 5 March 2018	1,561
	<b>377,877</b>

Grants recommended for approval in this report	<b>51,350</b>
Remaining balance for allocation in 2018/19	<b>326,527</b>

## **6. Criteria of grant**

6.1. Criteria for the Community Buildings Capital Fund are set out in Appendix 1.

## **7. Other considerations**

7.1. Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

## CORPORATE OR LEGAL INFORMATION:

### Links to the Strategic Plan

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	<b>no</b>
<b>People in Hampshire live safe, healthy and independent lives:</b>	<b>yes</b>
<b>People in Hampshire enjoy a rich and diverse environment:</b>	<b>yes</b>
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	<b>yes</b>

### Other Significant Links

<b>Links to previous Member decisions:</b>	
<u>Title</u>	<u>Date</u>
Community Buildings Capital Fund 2017/18 (requests for £25,000 and under)	5 March 2018
Grant Funding for Culture and Community Organisations in Hampshire 2018/19	18 January 2018
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	21 March 2017
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	4 October 2016
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	11 July 2016
Community Buildings Capital Fund 2015/16 (requests for £25,000 and over)	22 April 2016
Community Buildings Capital Fund 2015/16 (requests for £25,000 and over)	22 April 2016
Community Buildings Capital Fund 2014/15 (requests for £25,000 and under)	16 September 2014
Community Buildings Capital Fund 2013/14 (requests for over £25,000)	6 March 2014
Community Buildings Capital Fund 2013/14	1 January 2014
Community Buildings Capital Fund 2013/14	4 December 2013
Community Buildings Fund 2012/13	7 March 2013
Community Buildings Fund 2012/13	5 December 2012
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u>	<u>Date</u>

#### **Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

None

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

#### **1.1. Equalities Impact Assessment:**

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

### **2. Impact on Crime and Disorder:**

2.1. Not applicable.

## Criteria for Community Buildings Capital Fund

### What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

Hampshire County Council can fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

The aim of this funding programme is to focus on projects which provide improvements that reduce running costs and develop facilities which support early intervention and prevention through helping people to stay safe, eat well, be active, access information and advice and connect with others.

Examples of eligible projects include:

- installation of insulation, new windows and a modern central heating system which could have a significant effect on heating costs as well as carbon footprint
- building of an extension onto an existing centre to accommodate the needs of other local community groups which were previously housed in an old, inadequate building with high maintenance and heating bills
- installation of a [Changing Place toilet](#) or improvements to access or facilities for people with disabilities to make community venues more inclusive. We would expect any applications for new buildings or large extensions to show consideration has been given to the development of a Changing Place even if it is not included in the final project.

The programme is not designed to be overly prescriptive and developed innovative ideas for projects are encouraged.

### What isn't funded?

The following organisations are not funded under this scheme:

- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use e.g. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties, including preschools
- Sports clubs or venues
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects; grants are awarded for works to be carried out in the future.

Organisations will not normally be awarded more than one grant per financial year and previously funded projects must be completed before a new application is made.

## Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, support the priorities and outcomes of Hampshire County Council's [Serving Hampshire - Strategic Plan for 2017-2021](#) and improve the health and wellbeing for all, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

## Grant criteria

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of open access community programmes/activities from the community building for the benefit of the local community
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate)
- The local community has been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained (or engaged in the process of) planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

## Feasibility studies

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the costs of such studies up to a maximum of £500.



**Community Buildings Capital Fund 2018/19**  
**Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

<b>Organisation (District / Division)</b>	<b>Project Title (Total project costs)</b>	<b>Proposal</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Bridge Church Hayling Island  (Havant/ Hayling Island)	The New Bridge Centre  (£200,000)	<p>Bridge Church seeks funding towards an extension and refurbishing and replacing the roof of the existing building. It is applying for significantly more than the maximum award and plans are still under development, with quotes not submitted. There is limited community activity (a pre-school and a debt advice clinic) which falls below the expected level to meet the eligibility criteria. 90 Hampshire residents are expected to benefit.</p> <p>The organisation has committed committed £90,000 of its own funds to the project and secured £2,000 from Laing Family Trust and £2,200 from All Churches Trust. It is awaiting the outcome of applications to three other trusts and foundations for unspecified amounts.</p> <p>Councillor Quantrill was invited to comment.</p> <p><u>Note:</u> Desk research suggests other community halls are available in Hayling Island.</p> <p><b>As the project is not fully developed, the number of expected beneficiaries is low and the eligibility criterion to deliver a full and varied open access community programme has not been met, it is recommended that the application is not supported.</b></p>	£90,000	£0
Greatham Village Hall and Playing Fields  (East Hampshire/ Petersfield Hangers)	Chairs for the Village Hall  (£7,200)	<p>Greatham Village Hall seeks funding towards 120 new chairs. The organisation has been improving the building over recent years, including an extension and interior and exterior refurbishment, supported by £25,000 from East Hampshire District Council, as well as further grants from other funders and the organisation's own funds. Chairs were not included in this larger project, however, and would finish the refurbishment off. The community programme includes parent and child group, keep fit and wellbeing activities for adults, activities for children and a pre-school. No Safeguarding Policies are in place. The organisation has committed £3,600 of its own funds to buying new chairs. Councillor Oppenheimer fully supports the application.</p>	£3,600	£3,600

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
Greatham Village Hall and Playing Fields, cont.		<p>Note: Desk research suggests this is the only community hall in Greatham. This scheme has previously supported community venues within five miles, including Liss Community Association (£60,000, decision day 05/03/2018), and Headley Village Hall (£1,544, decision day 05/12/2012).</p> <p><b>It is recommended that Greatham Village Hall and Playing Fields is awarded up to 50% of project costs to a maximum of £3,600 on condition that Safeguarding Policies are developed and submitted. The organisation will be signposted to support with this.</b></p>		
Melrose Community Association  (Basingstoke and Deane/ Basingstoke North)	Melrose Hall Extension and refurbishment  (£355,287)	<p>Melrose Community Association seeks funding towards interior refurbishment of its 20 year old building and an extension to create an additional hall area and increase hireable space by 33%, improving both use and income generation levels. It provides a varied community programme including play schools, after school clubs, activities for children, fitness and wellbeing activities for adults, community café, lunch time club for vulnerable adults and craft club. The application states usage has increased by 30% in the last five years. The organisation serves Popley West which has a population of 5,360 and is ranked in the 20% most deprived wards in Hampshire. Planning approval is in place. No Reserves Policy or Equality and Diversity Policy are in place.</p> <p>The organisation has secured £297,000 from Basingstoke and Deane Borough Council and a further £33,257 is expected to be secured from the same source if this application is successful.</p> <p>Councillor Frankum strongly supports the application.</p> <p>Note: Desk research suggests other community halls are available in Basingstoke, reflecting the urban setting. This scheme has previously supported community venues within five miles, including Cliddesden Village Hall (£7,000, decision day 05/03/2018), Westside Community Association (£25,000, decision day 04/10/2016) and Brookvale Community Association (£1,535, decision day 16/09/2014).</p> <p><b>It is recommended that Melrose Community Association is awarded up to 7.1% of project costs to a maximum of £25,000 on condition that a Reserves Policy and Equality and Diversity Policy are developed and submitted. The organisation will be signposted to support with this.</b></p>	£25,000	£25,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
Old Basing Village Hall  (Basingstoke and Deane/ Loddon)	Upgrade of Disabled Toilet  (£7,497)	<p>Old Basing Village Hall seeks funding to make improvements to 35 year old disabled toilet facilities, to bring them up to current required standards. It provides a proportionate community programme, including keep fit and physical activities for children and adults. The organisation has applied for more than the maximum award available through this scheme, but has indicated it could meet the difference by reducing designated funds set aside for redecoration. The organisation has committed £2,000 of its own funds to the project. Councillor Still fully supports the application.</p> <p><u>Note 1:</u> The organisation was awarded £800 County Councillor Grant 2017/18 towards improvements to kitchen facilities.</p> <p><u>Note 2:</u> Desk research suggests this is the only community hall in Old Basing. This scheme has previously supported community venues within five miles, including Cliddesden Village Hall (£7,000, decision day 05/03/2018), Westside Community Association (£25,000, decision day 04/10/2016) and Brookvale Community Association (£1,535, decision day 16/09/2014).</p> <p><b>It is recommended that Old Basing Village Hall is awarded up to 50% of project costs to a maximum of £3,750.</b></p>	£5,497	£3,750
St Paul's Sarisbury Green Community Cafe  (Fareham / Sarisbury)	Coffee @ the Green  (£1,000)	<p>St Paul's Sarisbury Green Community Café seeks funding towards the purchase of chairs, coffee table and carpeting. The organisation is applying for the full costs. Councillor Woodward was invited to comment</p> <p><u>Note:</u> Desk research suggests there are other community halls available in Sarisbury Green. This scheme has previously supported community venues within five miles, including Bursledon Village Hall (£4,720, decision day 20/01/2014), Titchfield Community Association (£9,250, decision day 04/10/2016) and Warsash Victory Hall (£148,000, decision day 22/04/2016).</p> <p><b>It is recommended that St Paul's Sarisbury Green Community Café is awarded £1,000.</b></p>	£1,000	£1,000
The Royal British Legion, Hurstbourne Tarrant	A warm welcome - heating system project  (£5,000)	<p>The Royal British Legion, Hurstbourne Tarrant seeks funding towards the replacement of its heating system. It has submitted an incomplete application, with no evidence of being an eligible organisation or of delivering a varied open-access community programme, and appears to be a member's social club. It is applying for the full project costs, and more than the value of the quote submitted, which is more than the maximum award available through this fund.</p>	£5,000	£0

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
<i>The Royal British Legion, Hurstbourne Tarrant, cont.</i>  <i>(Test Valley/ Andover North)</i>		Councillor Locke was invited to comment. <i>Note:</i> Desk research suggests there is another community hall available in Hurstbourne Tarrant, which has previously been supported by this scheme (Hurstbourne Tarrant Community Centre, £150,000, decision day 06/03/2014). This scheme has previously supported community venues within five miles, including Longparish Village Hall, £25,000, decision day 11/07/2016 and St Paul's Church and Community Centre, £12,500, decision day 07/03/2013). <b>As an incomplete application has been submitted, there is no evidence this is an eligible organisation and the eligibility criterion to deliver a full and varied open access community programme has not been met, it is recommended that the application is not supported.</b>		
Titchfield Community Association  <i>(Fareham/ Fareham Titchfield)</i>	Add the Missing Piece to our "Jigsaw"  (£26,000)	Titchfield Community Centre seeks funding to renovate, extend and modernise an existing room and create an adjoining outdoor play area, making the space suitable for use by pre-school, Scouts and a youth group. This will free up the space currently used by the pre-school for increased wider community use which currently cannot be accommodated, improving the organisation's financial sustainability. Works will include accessible doors and fire doors, flooring, lighting, decoration, heating, storage, fencing and external play surfaces. The centre is well-used by a wide range of community groups seven days a week with a weekly footfall of over 750. The lease expires in 2021, but Fareham Borough Council has confirmed the organisation has the right to serve notice to renew on that date. A decision on planning is due. A Three Year Business Plan is under development. 400 Hampshire residents are expected to benefit. The organisation has committed £3,000 of its own funds to the project and has secured £10,000 from Locks Heath Memorial Fund. It has not applied to Fareham Borough Council. Councillor Hockley was invited to comment. <i>Note 1:</i> The organisation was awarded £9,250 Community Buildings Capital Fund 2016/17 (decision day 04/10/2016) towards refurbishment of toilet facilities. This project was completed. <i>Note 2:</i> Desk research suggests this is the only community hall in Titchfield. This scheme has previously supported community venues within five miles, including Wickham Community Association (£23,980, decision day 11/07/2016), Warsash	£13,000	£13,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
Titchfield Community Association, cont.		<p>Victory Hall (£148,000, decision day 22/04/2016) and Crofton Community Association (£5,526, decision day 04/12/2013).</p> <p><b>It is recommended that Titchfield Community Association is awarded up to 50% of project costs to a maximum of £13,000 on condition a Three Year Business Plan is developed and submitted. The organisation will be signposted to support with this.</b></p>		
<p>Twyford Social Club Ltd</p> <p>(Winchester/ Bishops Waltham)</p>	<p>Car park face-lift and terrace creation</p> <p>(£9,268)</p>	<p>Twyford Social Club seeks funding towards resiting and increasing space for bottle banks, fencing, making good the car park and creating a patio area for social use and a space for parents to wait while young people use the adjacent playing fields. The organisation is a members' social club, but it provides a venue for a small community programme consisting of zumba, cycling exercise classes, a weekly social event for retired people and Slimming World meetings. The majority of the project would not be eligible for support through this scheme as it will have no or little impact on this community programme. Project costs have been prepared by the applicant, with no quotes or estimates from independent sources for comparison.</p> <p>The organisation has secured £500 from Twyford Parish Council towards the bottle banks and will benefit from £2,083 of in-kind support from volunteers carrying out the labour for the project. It expects to receive match funding from Twyford Community Projects of £2,410.</p> <p>Councillor Humby was consulted and is disappointed the project does not fit the criteria and cannot be supported.</p> <p><u>Note:</u> Desk research suggests other community halls are available in Twyford. This scheme has previously supported a community venue within five miles (Colden Common Community Association, £9,700, decision day 21/03/2017).</p> <p><b>As most of the project is not eligible and the current community programme is minimal, it is recommended that the application is not supported.</b></p>	£4,275	£0
<p>Warsash Tennis Club</p> <p>(Fareham / Fareham Warsash)</p>	<p>Court Resurfacing</p> <p>(£55,000)</p>	<p>Warsash Tennis Club seeks funding to support the resurfacing of its tennis courts.</p> <p>600 Hampshire residents are expected to benefit.</p> <p>The organisation has committed £20,000 of its own funds to the project and has secured £4,999 from Fareham Borough Council and £2,000 from Hampshire Playing Fields Association. It has applied for £10,000 from the National Lottery</p>	£11,000	£5,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
Warsash Tennis Club, cont.		<p>Fund and expects to generate £5,000 from club subscriptions. Councillor Evans was invited to comment.</p> <p><u>Note:</u> Desk research suggests other community halls are available in Warsash. This scheme has previously supported community venues within five miles, including Warsash Victory Hall (£148,000, decision day 22/04/2016), Bursledon Village Hall (£4,720, decision day 20/01/2014) and Botley Market Hall (£4,197, decision day 11/07/2016).</p> <p><b>It is recommended Warsash Tennis Club is partially supported and awarded £5,000, matching the contribution from Fareham Borough Council on condition that relevant supporting documentation to this scheme is submitted.</b></p>		
<b>TOTAL</b>			<b>£158,372</b>	<b>£51,350</b>